

UCUC x DoE meeting

November 20th, 2018(11/20/2018)

14.15-15.15 | ASC office

Present:

Bas, Sabine, Jonathan, Patrick, Marco, Soomin, Janneke

Laurens arrives 14.30

Late cancellation of physiology course and small courses policy:

- In this particular case, the instructor's discretion to cancel the course
- Rules and processes: if students register for the courses, based on where the teacher comes from (whether UU or UCU), the administration to contact the teacher about whether still willing to teach or not after informing them about less payment
 - Done by Elsa and Lillian
 - For teachers outside
 - No general rule
 - Sabine of the opinion that no need for general rule
 - What is the role of the course within the track if very little registration and role of the course for those registered students
 - Exception case: the teacher was the fellow of the track. The teacher took the liberty of deciding on his own, should not be the case.
 - Key course of the track?
 - What does the teacher need in order to still teach a lowly registered class? If the class deemed important to the track
 - Reliance on the mechanism that is not timely
 - What if the UU (teacher) says: "I want the full price"?
 - Depends on the situation: How many students really need this course? Is there no alternative?
 - If there is really no alternative, we have to make an exception on [pay?].
 - But what if there are really only 2 students?
 - If really necessary, it must go on. However, I personally (Sabine) believe that a class with such few students is out of our learning philosophy (lack of peer input, etc.
 - ASC: Could it not be changed into a tutorial then, if there are only a few students? Opportunity.
 - Sabine: Tutorial is a fine idea, but some courses are heavily built on student input.
 - So, what about (consistently) small courses (E.g. LAW34)?
 - Will have to look case by case
 - Is there a hard policy on this issue?
 - No, no hard line.
 - Patrick (for tutors): Is there a time point during the registration process where a decision is made about all courses: These ones go ahead, these ones cancelled?

- Marco: Are there courses that always have few people?
 - Mixed bag: Some regulars, some courses unexpectedly reduced in students for a semester (such as the physiology course).
- Bas: Would be nice if the decisions on these issues are streamlined
- So far, the conclusion: There is no change in policy on this issue. CH will try to make ad hoc decisions as soon as possible after registration. However, Sabine does think it is a good idea if there are clear deadlines for tutors and students for when decisions on these courses are made, such that students are aware of when a possible change in course would have to be made.
- Advice now: Take it up with the tutors.
 - CH should give tutors the guidelines/deadlines of the point above
 - Patrick, suggestion: Let tutors also give advice during the process on what courses are really important for their students
- Sabine: Let's discuss with the tutors.

Catch-up exams:

The (new) policy:

Who administers this process?

- Registrar's office

Is it up to students or up to teachers to initiate the process?

- Students

Marco: How do you verify illness?

- Sabine: We don't. It is now just 3 times, for whatever reason.
 - Official statement: Illness or personal circumstance.
- You don't want the teacher to have to judge

Rule: You show up, you take the exam. If you don't feel like doing it, don't show up.

Special cases: What if you are ill during your catch-up? What if you have used the 3, but fall ill or have some serious reason for the 4th time? -> Job for the exam board

Bas: One problem is: It takes a teacher a very long time to make a new exam. There is always at least one student who misses the test for each exam. Takes a lot of hours from a teacher if you have 3 exams in your course.

Communication: How do we make sure all teachers know, because this is going into effect soon.

Sabine: Before next semester, both students and teachers are going to be informed.

Problem? 3rd years have 3 opportunities now as well. Misuse?

Should the teacher still be involved? Consensus: No, this is exactly why the policy was changed.

Bas' suggestion: 3rd years can do it once, 2nd years twice, 1st years 3 times.

The issue of discretion to stay enrolled:

For instance, for enrolment in the 2nd bachelor (loophole). The policy of the college is that everyone graduates as soon as they have completed all courses (typically 3 years). *The Dean and the DoE* will make case to case exceptions for the 2nd bachelor if that saves an individual 11.000 euros. They will also make case to case exceptions for students who require one extra course. This rule is not public, because Sabine wants students to think in time about what courses they need.

UCUC: We get that, but we want everyone to know, because we want fairness. Students need a clear overview of what their options are.

Marco: Some students know that there are students who are in their 9th semester. So, they know, unofficially, that this option is there.

UCU wants to show that as many students as possible finish within 3 years. One extra month takes away from that statistic.

Is it still so important to hold on to the 3-year statistics?

Why do we want the statistic? Is it for parents, applicants?

The board will address these issues next semester.

Let's discuss the progress in February/March

In the meantime, tutors should advise tutees to request an exemption via the Exam Board which in turn will forward such request to the Dean and the DoE if the issue of staying on for whatever reason comes up.

UCUC meeting

November 20th, 2018 (11/20/2018)

15:15 – 16:00 | ASC Office

Presence: Bas, Patrick, Gerda, Laurens, Jonathan, Marco, Janneke, Soomin

Bas leaves at 15:30 for faculty meeting.

New information on the quality agreement (kwaliteitsafspraken). Allocation of extra budget.

A lot of money has been freed due to leenstelsel. An amount of money is coming to UU, independent of what they asked for. This is then distributed to departments, also without input from them on needs. This money can be divided according to different kinds of models. This will be decided in January. UCU will count as its own faculty, not under Geesteswetenschappen.

There is 14 million coming. No one knows how much of that is coming to us.

The U raad is walking back on its emergency input request. Input becomes relevant in Jan/Feb.

Money “zwaartepunten”:

- The money can only be spent if Medezeggenschap (that's us) is involved
- Teachers need more opportunities
- Smaller scale education

A lack of input from us does not have an effect on how much money we get at all.

However, it makes sense to show to the U-raad to give them some ideas on how we would like to spend the money.

Quality agreement money spending:

Janneke: What I took from the *voorzittersoverleg*: Plan valid for 5 years, after that money may stop/change.

- Therefore, it may make lasting investments (such as hiring new personnel, maintenance, etc) more difficult

Bas:

Think more in project terms rather than in indefinite investments.

ASC report written on this issue. This represents what they would like (preferably all of) this money to be spent on.

ASC:

1. Fair allocation of hours to allow extra tasks of staff to happen (new courses, tutors, committees/councils, etc.)
2. Increasing summer and winter courses in relation to the 60/30 idea

- a. Diana: Beware that 2 issues may not necessarily be connected
- b. ASC: Responsible persons seem willing to change policy though
- 3. Second Student Life Officer
 - . Diana: Maybe rather a campus psychologist.
- 4. More scholarships
- 5. "Greenification" of campus buildings.
 - . Is adding elements of nature to classrooms. (Is better for people's mental wellbeing.)

Agenda/Action point (All): These ideas and the overall brainstorming and this issue in general need to be kept on the radars of the faculty and students.

Discussion:

On the issue of extra hours:

Patrick: It could be so much easier. Why not give departments a set number of hours to give out amongst courses and teachers at their discretion? (We could do that if we have enough hours to spend).

Better registration system? Something that is more suited for us. Staff need to do a lot of work behind the scenes now.

In relation to Greenification: More places outside to sit and work. Like the bench/table combos outside of college hall

More green places: Greenhouse?
Small lab? So we can do some basic lab work here.

Suggestion: Let's send out this ASC report to U-raad.

Gerda and Patrick agree with the document in general, no big changes desired. Patrick will edit and send back to Marco.

Agenda points we did not address are postponed to future meetings.

Action point list of this meeting:

All	Keep progress in allocating extra budget from the <i>kwalitytsafspraken</i> on the radar of students and faculty
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